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ARMY INSTITUTE OF TECHNOLOGY
Dighi Hills, Alandi Road, Pune 411015
AIT Library



Roles and Responsibilities of Library Committee Members

- 1) Work as an ambassador between the department and library, students and faculty in the department and library.
- 2) Provides the faculties and students in a department with a sense of ownership of the library.
- 3) Collecting the requirements of books and journals and study materials from the faculties of respective departments based on current requirements, compiled in proper form and recommend for procurement through the head of department.
- 4) Recommend the names of students based on their abilities for student's library member in consultation with head of department.
- 5) Recommend the list of the top 10 students based on academic performance from SE, TE and BE class for availing book bank facilities in consultation with head of department.
- 6) Assisting in the administration and implementation of different activities for improving overall library usage.
- 7) Creating awareness amongst the students and faculties in the department about intellectual property right and plagiarism related issues.
- 8) Motivating and guiding students and faculties in the department for using plagiarism checking software facility in the library/department.
 - Link of YouTube video demonstrating how to use Turnitin software for checking similarity index is <https://youtu.be/4x2ROnHz-8E>
 - Link of YouTube video demonstrating how to use System for Library Information and Management (SLIM21)-software for online access for reissuing and reserve book for issue online without visiting library. <https://youtu.be/IUNUO9FAu14>
- 9) Initiate and host events in the library such as Book exhibition, world book day, Library orientations for fresher's, awarding students for best library user etc.
- 10) Communicating difficulties, if any, students and faculties of the department are facing in using library facilities.

